

**Billing address**

Invoice receipt and invoice processing: Nassastr. 13-15
65719 Hofheim a. Ts.

Invoice dispatch: rechnungen@krg.center

Contact.: Frau Doris Eylert Tel.: 06122 8001-1736
E-Mail: doris.eylert@meinhardt.biz
Frau Elena Mihajluk Tel.: 06122 8001-1737
E-Mail: elena.mihajluk@meinhardt.biz

Disposition and Order Processing:

(Preparation and dispatch of purchase and sales contracts, receipt and dispatch of material samples, processing of quality complaints/rejections after delivery of goods, transport orders, delivery notes, invoices, credit notes)

Contact: Mrs. Geli Berbalk Tel.: 06359 93748-21
Mrs. Christina Peter Tel.: 06359 93748-23
Telefax: 06359 93748-48
E-Mail: dispo@krg.center

Order processing:**Please make sure to note our disposition number!**

We kindly ask you to include the disposition number we have provided, which is documented on our delivery note/collection note, in your weighing document. Please send the weighing note to the following e-mail address: dispo@krg.center or

by Fax to: **06359 93748-48**

In order to be able to guarantee payment within the agreed deadlines, we need the following documents from you in a timely manner:

- 1. Original invoice, if no credit note procedure has been agreed upon**
- 2. Delivery note, signed by the freight forwarder**
- 3. Original weighing slip with AVV number and material designation**

We ask for your understanding that we cannot issue a credit note/invoice without these documents and that therefore no payment can be made.

Thank you for your cooperation!

Your team of Kunststoff Recycling Grünstadt GmbH